

**Permanent Building Committee Meeting**  
**Minutes of Tuesday, August 11, 2015**  
**Millis Public Library, Roche Bros. Community Room**

**Call to Order:** PBC Chairman, Wayne Klocko, called the meeting to order at 7:07 p.m.

**Meeting Attendees:**

**PBC Members**

Wayne Klocko (Chairman), Diane Jurmain, Jon Wine, Kim Borst (Secretary)

**Ex-Officio Member**

Chris Smith (Town of Millis - Chairman, Board of Selectmen)

**Other Attendees**

Brian Main (Town of Millis - Project Manager)

**Police/Fire Project**

Chris Smith is working on a ground breaking ceremony for the new police station. It is scheduled for August 24th at 7 p.m. A sign will be up with a rendering of the new police station. State Legislators Linsky, Dooley and Ross will attend. A small reception will follow at the library.

A meeting was held last week with Francesco Demolition to discuss the additional money that they billed the town for disposal costs that were thought to have been included in the original cost estimate. An agreement was reached between both parties that would increase Francesco's contract to \$117,742.20.

Brian Main gave an update on the Police/Fire project. Perimeter fencing has been set up. The site has been cleared and debris removed. Contaminated soil has been removed and disposed of. Underground utility work has begun. Moving forward with value engineering items such as truss modifications to eliminate structural steel and point-of-use hot water instead of a large hot water heater in attic. Additional documents required by the building inspector have been provided by CDR. Progress is a little slow due to some drainage design issues and finding a sewer pump station and man hole covers had to be removed that weren't known about previously. Weekly construction meetings are held on Tuesdays at 2pm in Town Hall until construction trailers are set up. The committee determined that Brian Main's monthly reports will be posted on the town website moving forward in an effort to keep people in the loop on the project.

**Library Project**

Library roof repair should be finished this week. Once repairs are finished, the PBC has agreed to change BW Construction's DCAM rating to satisfactory.

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Chris Smith asked the committee for the final cost of the library project. Wayne Klocko replied that once the roof repairs at the library this week and we received the final bills from SGH, we will run the final numbers for the project.

7:45 p.m. - Chris Smith left the meeting.

Invoices

A bills payable schedule for Agostini Construction's application for payment, number 251-1, for \$166,230.87 was presented.

**Jon Wine made a motion to pay Agostini Construction, Inc. \$166,230.87 for services provided. The motion was seconded by Diane Jurmain and passed unanimously.**

A bills payable schedule for Norfolk Registry of Deeds for \$152.00 dated July 16, 2015 was reviewed.

**Jon Wine made a motion to pay Norfolk Registry of Deeds \$152.00 for a special permit for the new police station site. The motion was seconded by Diane Jurmain and passed unanimously.**

A bills payable schedule for Compass Project Management for services rendered through July 31, 2015 was reviewed.

**Jon Wine made a motion to pay Compass Project Management \$2,103.50 for services provided. The motion was seconded by Diane Jurmain and passed unanimously.**

A bills payable schedule for Paul Matuszko Environmental Consulting for services rendered through June 29, 2015 was reviewed.

**Jon Wine made a motion to pay Paul Matuszko Environmental Consulting \$4,230.00 for services provided. The motion was seconded by Diane Jurmain and passed unanimously.**

A bills payable schedule for Simpson, Gumpertz & Heger for services rendered through July 10, 2015 was reviewed.

**Jon Wine made a motion to pay Simpson, Gumpertz & Heger \$18,829.48 for services provided. The motion was seconded by Diane Jurmain and passed unanimously.**

Adjournment

Jon Wine made a motion to adjourn the meeting at 8:30 p.m. The motion was seconded by Diane Jurmain and passed unanimously.

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Submitted by:

Kimberly Borst  
Secretary, Permanent Building Committee